**Managing NTFS Permissions**

1. Right-click the file or folder to which you want to control access, select Properties from the context menu, and click the Security tab.

**2.**Click the Edit button to modify permissions.

**3.**Click the Add button to open the Select Users Or Groups dialog box. You can select

users from the computer’s local database or from the domain you are in (or trusted

domains) by typing in the user or group name in the Enter The Object Names To

Select portion of the dialog box and clicking OK.

Through the Advanced button of the Security tab, you can configure more granular

NTFS permissions, such as Traverse Folder and Read Attributes permissions.

**4.** You return to the Security tab of the folder Properties dialog box. Highlight a user or

group in the top list box, and in the Permissions list, specify the NTFS permissions to

be allowed or denied. When you have finished, click OK. To remove the NTFS permissions

for a user, computer, or group, highlight that entity in the Security tab and click

the Remove button. Be careful when you remove NTFS permissions. You won’t be

asked to confirm their removal as you are when deleting most other types of items in

Windows 10.